



never give up.

# Trustee Meeting Minutes

Wednesday 31st July 2019 at 5.30pm

ACE Schools MAT  
Unit 3 Ensign House, Parkway Court,  
Longbridge Road, Marsh Mills,  
Plymouth PL6 8LR

**TRUSTEES IN ATTENDANCE:**

Dr Tim Searle – Chair of Trustees.  
Mr Andrew Dunkley – Trustee.  
Mrs Annette Benny – Trustee.  
Mr Gavin Gracie – Trustee.

Mr Peter McDonnell – Trustee.  
Mr Denis Parsons - Trustee.

**IN ATTENDANCE:**

Mrs Andrea Chick - Clerk to the Trustees/Administrator ACE MAT.

**APOLOGIES:**

None.

Signed:

Date:

**1. CHAIRMAN'S INTRODUCTION**

**TS** welcomed everyone, thanked all for attending and for the work completed over the last few weeks.

**2. APOLOGIES**

None.

**3. VERBAL DECLARATIONS OF INTEREST**

There were no verbal declarations of interest.

It was **RESOLVED** to note.

**4. APPROVE THE MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

**10<sup>TH</sup> JULY 2019**

It was **RESOLVED** that the minutes of the meeting of the Board of Trustees held on the 10<sup>th</sup> July 2019 would be confirmed and signed as a correct record at the next meeting to be held on Wednesday 16<sup>th</sup> October 2019.

**5. MATTERS AND ACTIONS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING**

**ACTION 1:** Minute 6.2 CEO Update – Plymouth Challenge.

1. Trustees to watch the Panorama programme and read the Herald article to see how it feels to be in charge of something that is the only outstanding thing in Plymouth.
2. Trustees to send their thoughts to SG for consideration at the next meeting.  
**DEFERRED.**

**ACTION 2:** Minute 4 Previous Minutes – Actions. ALL to ensure there is a deadline for actions and the discipline continues. **CONTINUING.**

**ACTION 3:** Minute 11 Education and Safeguarding Committee. **ALL** to send suggested names for the Cornwall Cluster to **AC. 5<sup>th</sup> JUNE 2019.**

Two names proposed by **TS** were discussed at the Education and Safeguarding committee on the 10<sup>th</sup> July 2019. Two would not be sufficient but once the Cluster is formed this may generate further interest.

**ACTION: TS** will speak to the two prospective candidates and then contact **AC**.

It was **RESOLVED** that all actions to be carried forward to the next meeting to be held on Wednesday 16<sup>th</sup> October 2019.

## 6. PART 2

Staffing discussions.

The meeting closed at 20.50

Pending Items:

Item	Date Added (meeting date)	Review Date
Terms of Office – length of service		
Policy review	Ongoing	
Trustees meeting dates	See below	
Trustee Work plan		

### **DATES OF FUTURE MEETINGS**

Wednesday 16 <sup>th</sup> October 2019	18.00 - 20.00
Wednesday 18 <sup>th</sup> December 2019	18.00 – 20.00
Wednesday 12 <sup>th</sup> February 2020	18.00 – 20.00
Wednesday 25 <sup>th</sup> March 2020	18.00 – 20.00
Wednesday 20 <sup>th</sup> May 2020	18.00 – 20.00
Wednesday 15 <sup>th</sup> July 2020	18.00 – 20.00