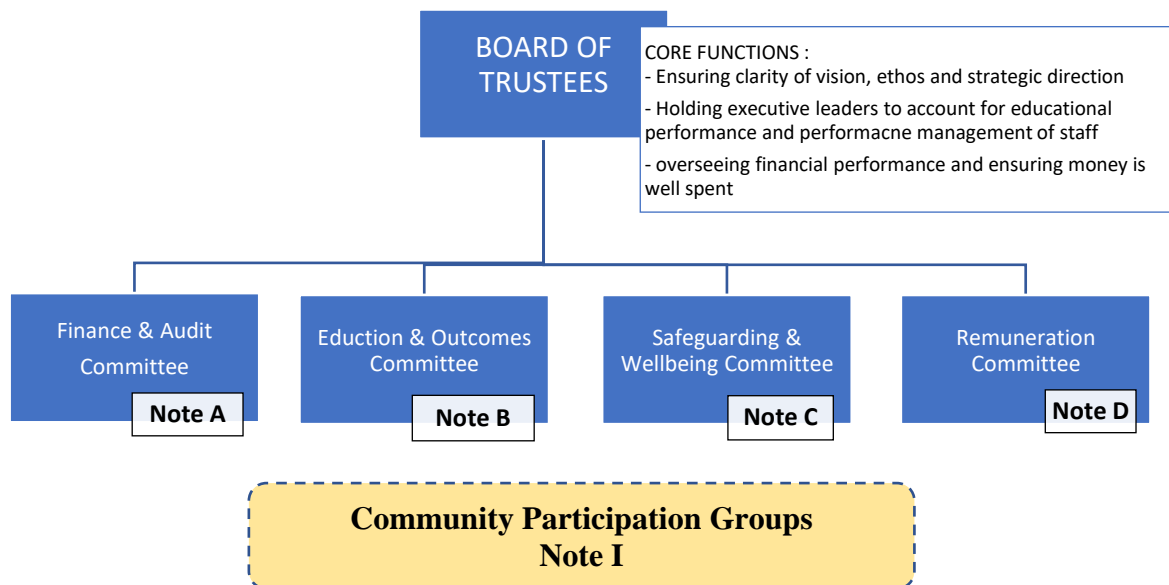


## GOVERNANCE : BOARD AND COMMITTEE STRUCTURE



### COMMITTEE STRUCTURE

The notes below give an overview of the main duties of the Committees as taken from their respective Terms of Reference.

#### Note A: Finance & Audit Committee

1. Fulfil its responsibilities as set out in its Terms of Reference in line with the Trust's Funding Agreement, Articles of Association, Scheme of Delegation, Academy Trust Handbook, Academies Accounts Direction and the Trust's Financial Regulations.
2. Ensure sound management of the Trust's finances and resources including proper planning, monitoring, probity and value for money.
3. Advise the Board on the adequacy and effectiveness of the Trust's governance, risk management, internal control and value for money systems and frameworks.
4. Advise the Board on the appointment, re-appointment, dismissal and remuneration of the external auditor.
5. Advise the Board on the appointment, re-appointment, dismissal and remuneration of an internal auditor or other assurance provider.

#### Note B: Education & Outcomes Committee

1. Fulfil its responsibilities as set out in its Terms of Reference in line with the Trusts Funding Agreement, Articles of Association, Scheme of Delegation, Academies Financial Handbook, Ofsted framework for inspection, Department for Education Governance Handbook, Keeping Children Safe in Education and any other published guidance.
2. Advise the Board on the adequacy and effectiveness of the Trusts Education and Outcomes arrangements.
3. Assure the Trust board that the Community Participation Groups are adequately monitoring and holding individual academies to account for effective Education and Outcomes.
4. Advise the Board on the appointment, re-appointment, dismissal and remuneration of any external support or audit required.
5. To receive termly reports from the executive team on the standards and performance of The Trust against the key performance indicators for Education and Outcomes.
6. To support the executive team to create Education and Outcomes Improvement Plans for each Academy so that these align with the Trust strategic development and budget forecast and the vision and values of the Trust. To approve and recommend these to the Board.

7. Form any required panels for Whistleblowing and Complaints related to Education and Outcomes.

**Note C: Safeguarding & Wellbeing Committee**

1. Fulfil its responsibilities as set out in its Terms of Reference in line with the Trusts Funding Agreement, Articles of Association, Scheme of Delegation, Academies Financial Handbook, Ofsted framework for inspection, Department for Education Governance Handbook, Keeping Children Safe in Education and any other published guidance.
2. Advise the Board on the adequacy and effectiveness of the Trusts Safeguarding and Wellbeing arrangements.
3. Assure the Trust board that the Community Participation Groups are adequately monitoring and holding individual academies to account for effective Safeguarding and Wellbeing.
4. Advise the Board on the appointment, re-appointment, dismissal and remuneration of any external support or audit required.
5. To receive termly reports from the executive team on the standards and performance of The Trust against the key performance indicators for Safeguarding and Wellbeing.
6. To support the executive team to create Safeguarding and Wellbeing Improvement Plans for each Academy so that these align with the Trust strategic development and budget forecast and the vision and values of the Trust. To approve and recommend these to the Board.
7. Form any required panels for Whistleblowing and Complaints related to Safeguarding & Wellbeing.

**Note D: Remuneration Committee**

1. To recruit, appoint and set the remuneration of the Executive Team and Heads of the Trust.
2. To hold oversight of the pay and terms and conditions of service of all employees in the Trust.
3. To review and recommend to the Board any significant changes to staffing structures within the Trust, its Academies or subsidiaries.
4. To be exclusively responsible for establishing the selection criteria, selecting, appointing and setting the terms of reference for any remuneration or other consultants who advise the Committee. The Committee shall have full authority to commission any reports or surveys which it deems necessary to help it fulfil its obligations.

**COMMUNITY PARTICIPATION GROUPS**

**Note I:**

Within Transforming Futures Trust MAT each of the academies has its own local Community Participation Group (CPG). CPG representatives tend to be local people who know their academies and make decisions in the interest of the children and the community it serves. They see the effect of the Trust work through the eyes of the children.

The purpose of the CPG is to advise the Board on matters relating to specific community issues and the performance of academies or bases in the area. The function is to have local oversight of the Trust's Education and Safeguarding arrangements, systems and policies relating to standards of education, effective delivery of the education strategy and academy improvement plan. The CPGs will advise and aid the Board with the sound management of the Trust's standards of education and safeguarding, including proper planning, monitoring and probity.

The Community Participation Group:

- Will report to the Trust Board through its sub-committees on academy performance and effectiveness.
- Is authorised to investigate any activity within its terms of reference or specifically delegated to it by the Trust Board/Sub-Committees.